



Terms of Service

ENGAGEMENT

Crimson Food Services requires a brief note of engagement from the Event Planner, fifteen (15) business days before the event, stating that you have accepted the Menu Proposal and intend to proceed with the catering opportunity on the stated date, time and venue. The Event Planner will submit a non-refundable engagement fee of \$600.00 with the engagement note to save the date. This non-refundable fee will be considered a part of the overall Invoice, during the second and final payment installment, should the opportunity proceed without cancellation.

CATERING TIMING

Upon Chef/Menu selection and engagement, Crimson Food Services will accept a 70% deposit for the catering opportunity twelve (12) business days prior to the event. The balance charge of 30% will be completed two (2) business days prior to the event, once the event planner and catering managers are satisfied that all the requested food, beverage, décor and staffing requests are being prepared in accordance with the stipulated timeline.

DELIVERY TIMING

Delivery or Pick-Up Orders are paid in full by Credit Card seven (7) business days in advance of the appointed occasion.

Note: All Credit Cards or Wire Transfers will be accepted with the Identification Card of the Card Holder or remittance source, as well as a brief letter stating that the Card Holder accepts the charges stated on the Invoice which they have received by e-mail from Crimson Food Services.

CANCELLATION TIMING:

Event Planners must submit cancellation requests in writing at least ten (10) business days in advance of the event. A 30% cancellation fee will be applied to the received deposit and the balance of funds will be returned to the Event Planner within five (5) business days. Should the Event Planner submit the Cancellation request less than seven (7) business days in advance of the event, Crimson Food Services will retain the full 70% deposit to cover food costs, staff bookings and the cancellation fees on equipment rental incurred by Crimson Food Services.





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REPORTING

We ask that all event planners submit a brief report and review on their experience with our Chefs and Service. Please note these brief comments may be used for the reviews page on our website.

OUR THANKS:

Kindly provide the following information in accordance with the aforementioned Terms of Service. Thank you for choosing Crimson Food Concierge Service in having one or more of our 21 talented multi-ethnic Chefs cater your event. We look forward to serving you.

ABOUT YOU

Name:

Title:

Phone:

Email:

Event Name:

Event Venue:

Event Date:

Event Time:

How many people being fed:

By signing below, you agree to the Terms and Conditions of this Terms of Service.

Signature:

Date:



CrimsonVita

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Ocean Flame Communications

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